# ファイザー Quality Improvement Grants 申請の手引き

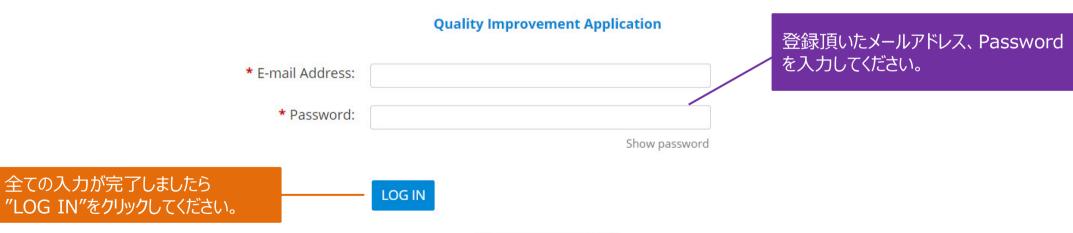
(Full Proposal用)

### Log in



First time user? Create your password

#### Please Log In



Forgot your password?

Please note that you must have cookies and JavaScript enabled on your browser in order to successfully log in.

**Technical Questions** 

## [1] Welcome Page

#### Welcome,

The organization you are currently associated with is Pfizer japan

メールアドレス(ID)やパスワード をはじめとした各種申請者情報の 修正ができます。

LOGOUT

**EDIT PROFILE** 

#### **Pfizer Quality Improvement**

A quality improvement (QI) grant is a type of grant which consists of Pfizer funding to support independent projects for systematic and continuous actions that lead to measurable improvement in health care services and the health status of individuals and targeted patient groups and do not relate to a Pfizer asset. Quality improvement considers aspects of quality such as clinical competence, outcomes and process assessment, program evaluation, quality indicators, and quality assurance using methodologically rigorous protocols with an endpoint goal of readiness for application to practice.

Competitive Grant Program: Pfizer's competitive grant program involves a publicly posted Request for Proposal (RFP) that provides detail regarding the area of interest, sets timelines, and notes whether requests will be reviewed and approved internally or by an expert review panel (ERP). The RFP will also describe eligibility requirements and what information must be in the submission.



#### [2] Introduction

#### 【注意】"半角英数字"で入力ください

Welcome Page

Introduction

Contact Information Organization Information Partners/Collaborators/Joint Sponsors

Overview

Demographics

Budget

Information/Contracting
Organization

Compliance Commitment

#### Introduction

indicates required field

This application is for seeking support from Pfizer for an independent quality improvement project.

If this grant request is approved, all payments will be made to the requesting organization.

Please note that all online application fields (and any uploaded documents associated with the initial application) must be completed in English.

Please provide the name and email address of the individual at your Organization that is authorized to sign the contract if this grant is approved.

Pfizer only requires one signature. If your Organization requires an additional signature please provide that name and email address in the optional fields below.

\* Contract Agreement Terms

助成が決定した場合に、助成契約書 (Grant Agreement) にサインを頂く方 の名前 を入力してください。 If your grant is approved, your institution will be required to enter into a written grant agreement with Pfizer. Please <u>click here</u> to view the core terms of the agreement. Pfizer has recently revised its grant agreement templates based on feedback from both internal and external stakeholders. Pfizer has drafted the terms of these agreements to be balanced and reasonable and to further the goals of both parties. Negotiating grant agreements requires significant resources, so please ensure that your institution (including your legal department) is able and willing to abide by these terms before proceeding with submission of your application as they will need to be accepted in their entirety.

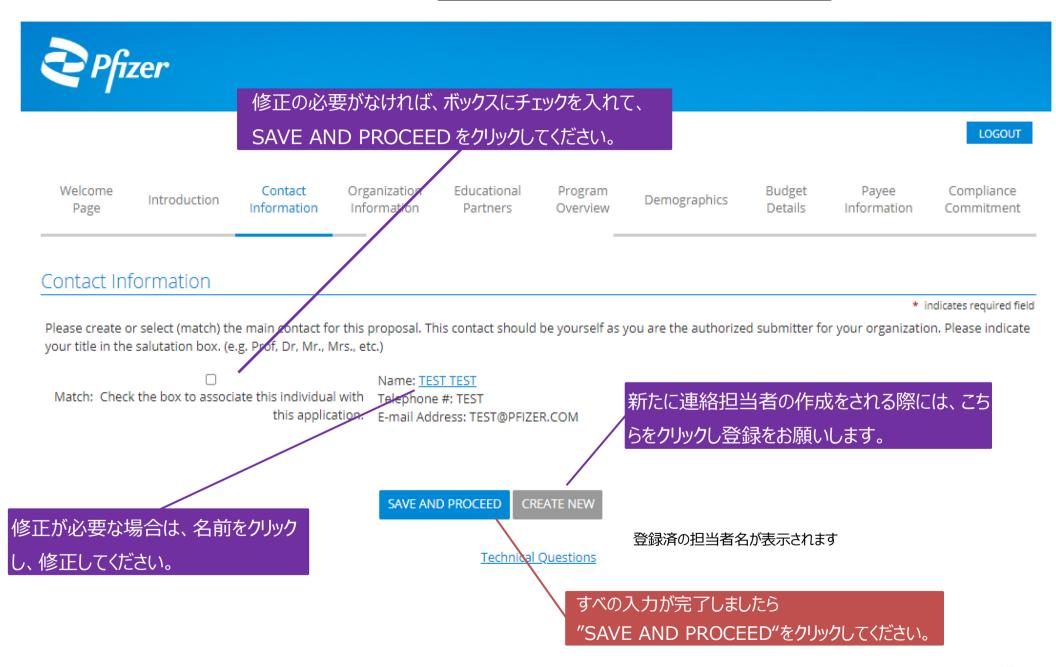
I agree to the Contract Agreement Terms

* Authorized Signatory Name	Please ensure the person authorized to sign an agreement on behalf of the organization is listed here.
	メールアドレスを入力してください。
* Authorized Signatory Email	
Additional Authorized Signatory Name (Optional)	
Additional Authorized Signatory Email (Optional)	
Fully Executed Contract	Will be uploaded if your request is approved and a contract has been signed by all necessary parties.
How did you hear about us/this opportunity?	•
	すべの入力が完了しましたら
	"SAVE AND PROCEED"をクリックしてください。

Technical Questions 2

### [3] Contact Information

#### 登録済の担当者名が表示されます



[4] Organization Information Program Educational Budget Payee Compliance Introduction Demographics Information Information Partners Overview Details Information Commitment Organization Information \* indicates required field The Organization identified below will be the Organization that will be contracted (if Approved). \* Legal Entity Name Pfizer japan VAT Registration Number If VAT registered, please add number here Practice or Private Physician Office Could your organization be classified as a group practice or an individually owned private physician practice (i.e., an independent group of physicians not affiliated with a hospital, academic institution or professional society)? 以下で入力する申請施設・ Please note that Pfizer cannot provide grants to individuals, individually owned private physician practices or 団体がクリニック・診療所など informal groups which are not legal entities. 所有の施設もしくは任 No v 該当する団体タイプをプルダウンメニュー 意団体ではないことを確認 \* Organization Type Medical & Science Organization から選択してください。 の上、"No"を選択してくださ \* Country Japan \* Address 1 test-test 登録済情報から変更がある場合は、修 Address 2 (Optional) 正をお願いします。 \* City test-city Province \* Zip/Postal Code 123455 Website Address \* Organization Mission Statement Please describe the mission or objectives of your organization. すべの入力が完了しましたら 団体の活動目的についての概略を記載 "SAVE AND PROCEED"をクリックしてください。 してください。 (1996 character(s) remaining)

# [5] Partners/Collaborators/Joint Sponsors

Welcome Introduction Page

Information

Information

Organization Partners/Collaborators/Joint Sponsors

Overview Details Information/Contracting Organization

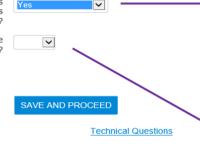
Compliance Commitment

#### Partners/Collaborators/Joint Sponsors

Be advised the Partners/Collaborators/Joint Sponsors are reviewed during the evaluation process. If the Part compliant with Pfizer policies and procedures from past approved grants it may impact the decision on your of Partners/Collaborators/Joint Sponsors involved in the initiative for which you are seeking support from Pfizer.

\* Are there any Partners/Collaborators/Joint Sponsors assisting with the planning or implementation of this project?

How many Partners/Collaborators/Joint Sponsors are involved?



申請予定のプロジェクトを他の団体と共同で 実施する場合には、プルダウンメニューから "Yes"を選択してください。そうでない場合は "No"を選択してください。

Yes を選択された場合、共同で実施する団 体数をプルダウンメニューから選択してください。

#### 「Yes」を選択された場合

#### Partners/Collaborators/Joint Sponsors

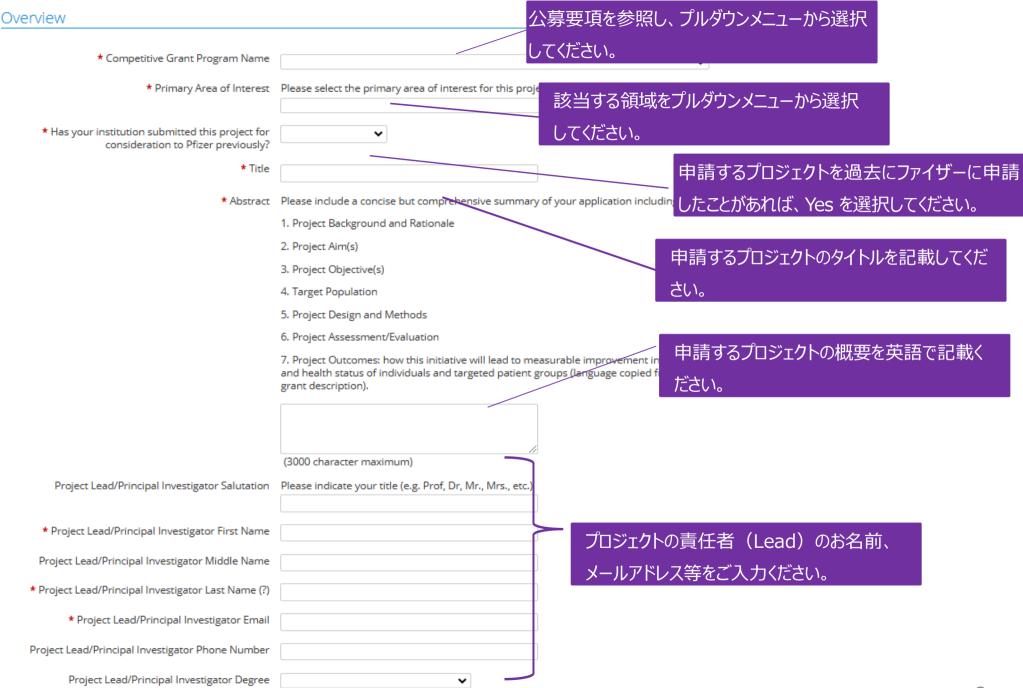
\* indicates required field

Be advised the Partners/Collaborators/Joint Sponsors are reviewed during the evaluation process. If the Partners/Collaborators/Joint Sponsors listed in your request are noncompliant with Pfizer policies and procedures from past approved grants it may impact the decision on your current submission. IMPORTANT: You must list all the Partners/Collaborators/Joint Sponsors involved in the initiative for which you are seeking support from Pfizer.

* Are there any Partners/Collaborators/Joint Sponsors assisting with the planning or implementation of this project?	Yes
How many Partners/Collaborators/Joint Sponsors are involved?	団体の名称を入力してください。
* 1st Organization Name	TAX ID欄には"NA"と入力ください。
Organization Tax ID Number	Enter "N/A" if the Partner Organization does not have a Tax ID,
* Contact Full Name	団体の連絡担当者名とメールアドレスを
Organization Email Address	入力してください。

すべの入力が完了しましたら "SAVE AND PROCEED"をクリックしてください。

SAVE AND PROCEED



Welcome Page

Introduction

Contact Information

Organization Information

(4000 character maximum)

Partners/Collaborators/Joint Sponsors

Overview

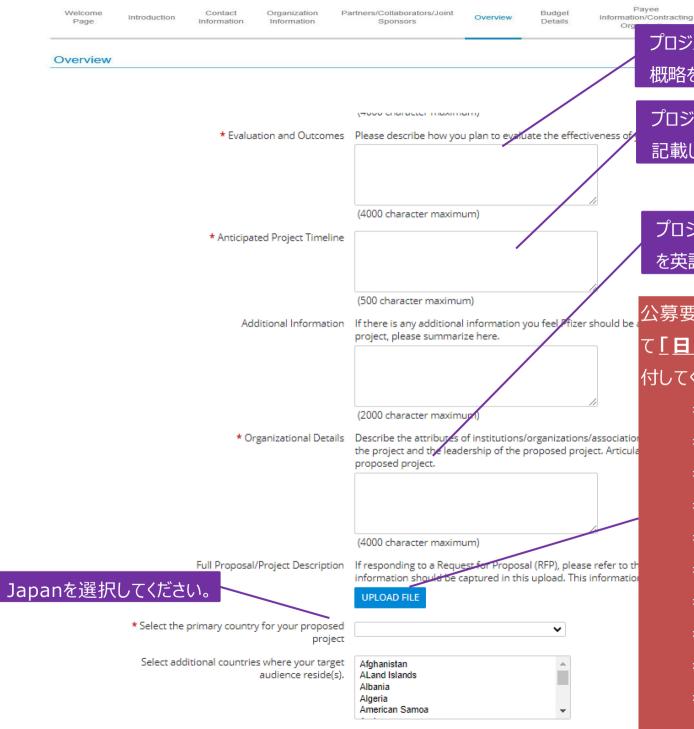
Budget Details

Payee Information/Contracting Organization

Compliance Commitment

#### Overview

	* indicates required field
* Estimated Project Start Date (?)	Please note that the start date must be at least 00 days next subscission
	プロジェクトの開始日と終了日をカレンダーか
* Estimated Project End Date (?)	MM/DD/YYY ら選択ください。
* Goals and Objectives	Briefly state the overall goal of the project. List the overall objectives you plan to meet with your project both in terms of learning and expected outcomes. Objectives should describe the target population as well as the outcomes you expect to achieve as a result of conducting the project.
	プロジェクトの目的の概略を英語で記載して
	ください。
	(4000 character maximum)
* Assessment of Need for the Project	Please include a quantitative baseline data summary, initial metrics (e.g., quality measures), or a project starting point (please cite data on gap analyses or relevant patient-level data that informs the stated objectives) in your target area.
	プロジェクトの必要性について英語で記載し
	てください。
	(4000 character maximum)
* Target Audience	Describe the primary audience(s) targeted for this project. Also indicate w from the project outcomes. Describe the overall population size as well as プロジェクトの対象者(受講者等)について
	概略を英語で記載してください。
	(4000 character maximum)
* Project Design and Methods	Describe the planned project and the way it addresses the established need.
	プロジェクトのデザイン・方法について概略を
	英語で記載してください。
	(4000 character maximum)
* Innovation	• Explain what measures you have taken to assure that this project idea is original and does not duplicate other projects or materials already developed.
	プロジェクトの画期性について概略を英語で記
	載してください。



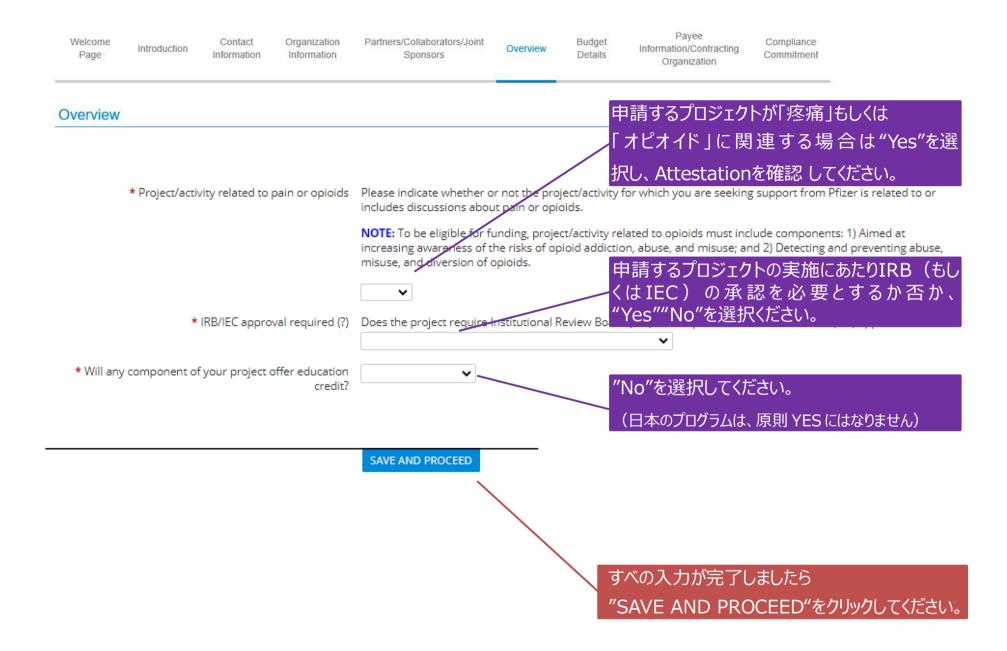
プロジェクトの成果をどのように評価するのか 概略を英語で記載してください。

プロジェクトのスケジュールの概略を英語で記載してください。

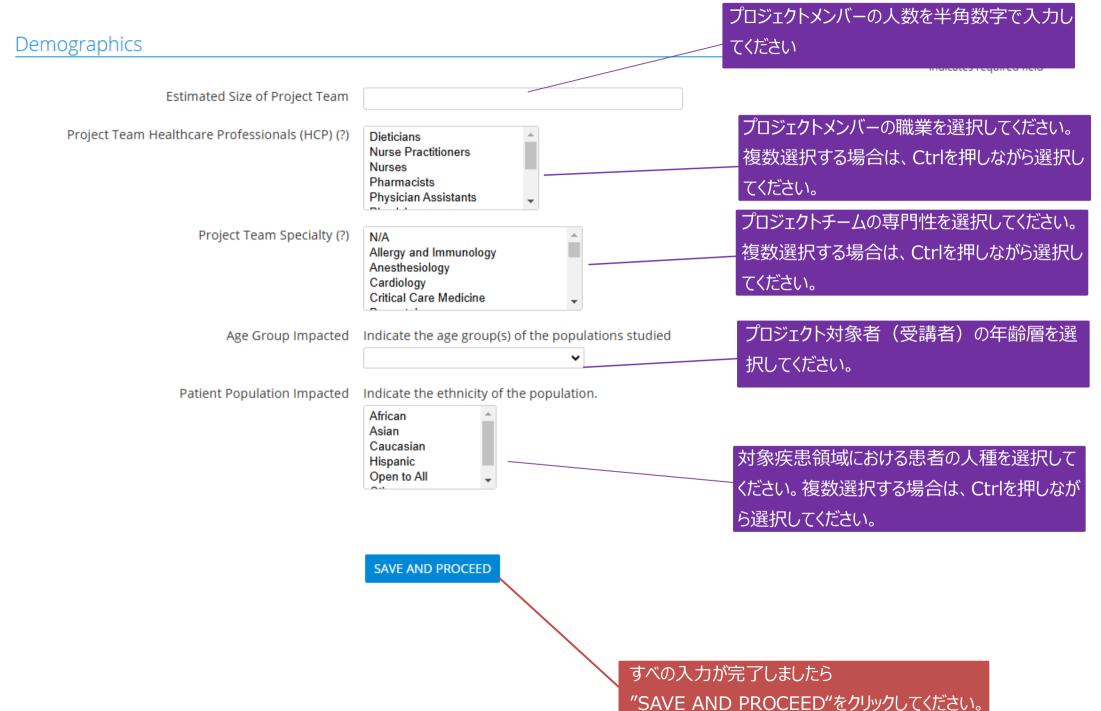
プロジェクトを実行する団体についての説明 を英語で記載してください。

公募要項内 Appendixを参照し、以下事項について [日本語]で記載したファイル(word 等)を添付してください。

- \*プロジェクトの背景・目的
- \*プロジェクトのニーズ評価
- \*プロジェクト対象者(受講者)
- \* プロジェクトデザイン
- \*プロジェクトの画期性
- \*プロジェクトの評価・結果の測定
- \* スケジュール
- \*その他追加情報
- \*申請団体・プロジェクトメンバー
- \*予算詳細



# [7] Demographics



# [8] Budget Details

プルダウンメニューから"JPY – Japanese Yen"を 選択してください。

Welcome Page

Introduction

Contact Information Organization Information

Partners/Collaborators/Joint Sponsors

Overview

Demographics

Budget Details

Payee Information/Contracting Organization

Compliance Commitment

#### **Budget Details**

Please note all budget information should be entered in local currency. However, if you are responding to a Request for Proプロジェクト終了後に申請団体の資産となりう that document.

\* Currency Code Local Currency Code for request amount (Must be completed first

弊社からの助成金は PC・iPhone・カメラなど る高額な備品の購入に充てることができないこ とを確認してください。 (レンタルは可)

\* Infrastructure Expenses

Independent medical grants must not be used to support infrastructure expenses (e.g., equipment, technology, bricks and mortar). Examples of equipment include, but are not limited to: Computers, iPhones, tablets, appliances, machinery camera equipment, sensors etc. Equipme 請求書の費用(IRB 等)がプロジェクト予算

the project budget. I confirm my budget does not contain any requests for funds

に含まれていることを確認してください

Invoices Pfizer does not directly pay invoices for independent medical grants. Please ensure costs for any study related

invoices (i.e. IRB/EC fees) which are to be paid by institution, are included in the project budget,

□ I Agree

\* Items of Value

You agree that, if approved, no portion of a Pfizer independent g of value" (items that possess a discernible value on the open mar participants. All grant recipient organizations will be required to d not used for items of value for faculty, learners or participants. The stipends or gift cards provided to HCPs to take anonymous surve

☐ Lagree

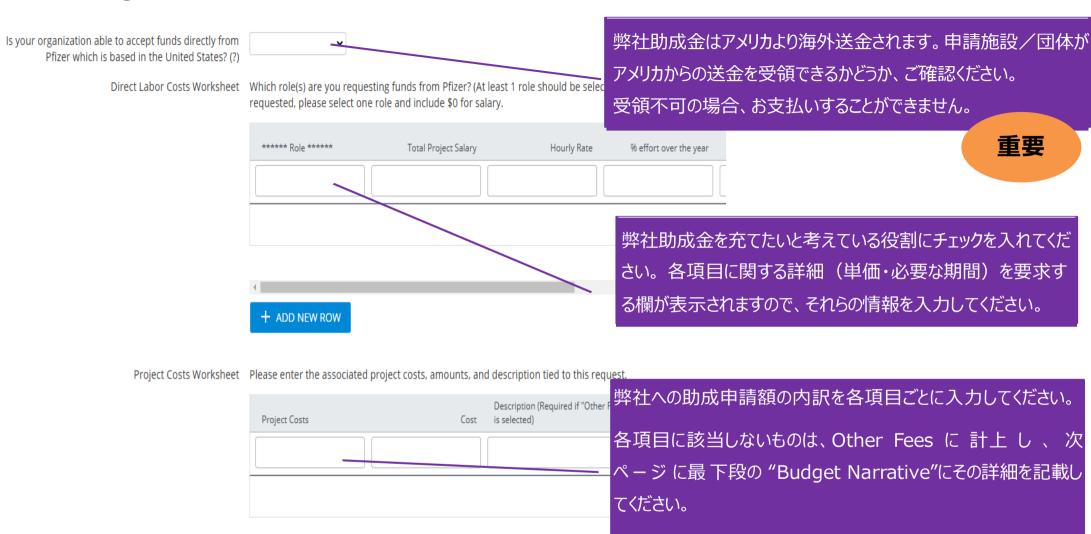
弊社からの助成金は、講師や参加者に提 供する"価値あるもの(教科書など)"に充 てることができないことを確認してください。

尚、この文章内に記載はございませんが、 プロジェクト対象者(受講者)の個人費 用(参加費・交通費・飲食費)や懇親会 費にも充てることはできません。

重要

# [7] Budget Details

+ ADD NEW ROW



重要

注)消費税込で入力してください。弊社から別途消費税

分を支払うことはできません。

### [8] Budget Details

Describe Other Fees Institutional Overhead Percentage (?) Pfizer maintains a maximum allowed overhead rate of 28% for independent grant projects, Please click here 📆 for details. If overhead is not required, please enter "0" (zero) in this field. Institutional Overhead Subtotal = (Direct Labor Costs Subtotal + Direct Study/Project Costs Subtotal) \* Institutional Overhead Subtotal (?) Institutional Overhead Percentage 弊社への助成依頼額を入力してください。 Total Amount Calculated (?) \* Requested Amount from Pfizer Enter the amount requested in your local currency. Enter numbers only; do not include currency symbols. This Total should match the Total Amount requested プロジェクトの総予算を入力してください。 \* Total Budget for Study/Project (?) 弊 社 以 外 からの 資 金 援 助 がありました \*Other Sources of Support? Will support (e.g., funding, drug, lab testing) ら"Yes"を選択し、どこからの支援なのか 記 載をしてください。 \* Budget Narrative (?) 上記で、Other Fees に計上しているもの があ りましたら、ここに説明を記載してください。その (4000 character maximum)

#### 重要

赤いアスタリスク(\*)以外は任意入力です。 別途予算書(日本語可)を作成し、プロジェクト申 請書と一緒に「Overview」の"Full Proposal/Project Description"の箇所にアップ ロードしてください。

注)予算書には、消費税込の金額を入力してください。 弊社から別途、消費税分の支払いをすることはできま せん。 SAVE AND PROCEED

すべの入力が完了しましたら "SAVE AND PROCEED"をクリックしてください。

他、プロジェクト予算について、詳細がわかるよ

う、ここに記載をしてください。

# [9] Payee Information/Contracting Organization

Welcome Contact Partners/Collaborators/Joint Compliance Organization Budget Introduction Overview Information/Contracting Demographics Page Information Information Sponsors Details Commitment Organization Payee Information/Contracting Organization 採択された場合の入金先/契約先が、申 請団体と異なる場合は、"Yes"を選択し、 Payments can be made to an AFFILIATED foundation (not-for-profit organization). Under no circumstances will Pfizer Sponsors; only to the requesting organization or an affiliated foundation. 必要情報を入力してください。 Please provide the full company headquarter's name and address. This address should match the form W-8 or form \ Payments will not be sent to P.O. Boxes. \* Payment to Affiliated Foundation? If your request is approved and you would like the payment to be made to an affiliated Foundation (separate entity with a different tax ID) change this answer to 'Yes'. \* Payee Name1 Pfizer japan \* Payee Country v \* Pavee Address1 Checks will not be sent to P.O. boxes. test Payee Address2 \* City test Province Zip/Postal Code SAVE AND PROCEED

> すべの入力が完了しましたら "SAVE AND PROCEED"をクリックしてください。

### [10] Compliance Committement

Welcome Page

Introduction

Contact Information Organization Information Partners/Collaborators/Joint Sponsors

Overview

Demographics

Budget Details Payee Information/Contracting Organization

Compliance Commitment

#### Compliance Commitment

\* indicates required field

\* Compliance Certification

Please read the following certification carefully. You must certify the following before you can submit your request to Pfizer for consideration. Please certify your agreement by clicking "I agree".

You certify that you are an active employee of the requesting organization, with the responsibility and authorization to apply for financial support from Pfizer.

You certify that you have no knowledge that Pfizer has had involvement in the creation or development of this project.

You certify that, if approved, you will disclose the source of all support from Pfizer in all publications and presentations. When Pfizer support is "in-kind" the nature of the support must be disclosed to learners.

You certify that, if approved, you will provide Interim Reports every six months throughout the lifecycle of the project, as well as a Final Report at the conclusion of your project. You also agree to provide monthly patient enrollment reports for clinical studies involving human subjects. If any of these required reports becomes overdue, Pfizer reserves the right to share your name with other representatives from your organization to assist in resolving the non-compliance. Further, you acknowledge non-compliance of required reports for previously approved grants may render your Institution as ineligible for new grants from Pfizer.

You certify that, if approved, in the performance of all activities related to an independent medical grant, you will comply with all applicable Global Trade Control Laws. "Global Trade Control Laws" include, but are not limited to, U.S. Export Administration Regulations; the International Traffic in Arms Regulations; EU export controls on dualuse goods and technology; Financial Sanctions Laws and Restrictive Measures imposed within the framework of the CFSP - Treaty on European Union; and the economic sanctions rules and regulations administered by the U.S. Treasury Department's Office of Foreign Assets Control.

You certify that, if approved, the grant has not been and will not be conditioned on any pre-existing or future business relationship with Pfizer; or (b) any business of be made, relating to Pfizer or its products (including coverage or formular) status decisions;

ご同意頂けましたら、チェックをお願 いします。

Further you certify that you are authorized to submit an application and provide information in an application on behalf of the requesting organization and any partner organization(s), and you affirm that all responses and information provided in this application are truthful, accurate and complete. Your certification also represents that neither you nor your organization's directors, trustees, and/or anyone who will be involved in the project(s) that will be funded by this grant are on the OIG debarment list.

Please note, if the request is approved your organization will be required to sign a contract which includes additional terms and conditions as they relate to the grant.

☐ I agree to the Compliance Certification

SAVE AND PROCEED

すべの入力が完了しましたら "SAVE AND PROCEED"をクリックしてください。 すべての項目の入力が完了しましたら、今まで入力した内容をご確認頂けます。 内容に問題なければ、"SAVE AND PROCEED"をクリックしてください。

以上で申請は完了です。
ご不明な点がありましたらこちらまでご連絡ください。

Global Medical Grants & Partnerships <a href="mailto:meg.japan@pfizer.com">meg.japan@pfizer.com</a>